

**Wi-Fi Request Form**

**SECTION I: SUBSCRIBER INFORMATION**

**Personal Details:**

<b>*Full Name:</b>	
<b>*Designation</b>	
<b>*Emp Code/student ID no:</b>	
<b>*Mobile:</b>	
<b>*Validity Period:</b> Expected date of completion of the course/Contract/ Retirement	
<b>*Email:</b>	
<b>Department:</b>	

**User Category:**

Faculty	<input type="text"/>	Staff	<input type="text"/>	student	<input type="text"/>	Security	<input type="text"/>
Guest	<input type="text"/>	Others	<input type="text"/>				

**MAC Address of the Machine/Mobile phone**

1.....

**Declaration**

I hereby declare that:

1. The information provided is correct and will not indulge in any activity and no attempt will be made to gain unauthorized access to other Websites and facilities.
2. I am responsible for the content/ data uploaded through Wi-Fi.
3. I have provided MAC address of my own machine and will not share this with any third person. In case of theft of this machine, written intimation will be given immediately in the Wi-Fi Control Room.

If at a later stage any information is found to be incorrect or non-compliance with the terms and conditions given below, this will result in the account deactivation and action may be taken against me as per rules/laws.

(Signature of the applicant with date)

**Terms and Conditions**

1. H.P. University, Shimla is neither responsible nor accountable for any type of misuse of the compromised accounts. Gross misuse will lead the account to be deactivated whenever detected.
2. Users are requested to install antivirus software and update them regularly.
3. User's password will gets disabled when not used for 60 days and the account will be deleted after 6 months.
4. H.P. University, Shimla does not share any user information with anyone unless authorised by the competent authority of the University.
5. The Wi-Fi enablement under the password is exclusive for you. You will be solely responsible for its use and wrong use.
6. It is informed that any action or communication, spoken or in writing or by photo images done through Wi-Fi will be attributed to you even if it has been done using your password/user account unauthorisedly or with your consent.
7. You should always understand that it would be presumed that you are aware of the legal consequences of any wrong use of internet or through Wi-Fi, etc.
8. All actions on internet are punishable in the same manner as if done in the physical space.
9. I undertake that I would keep my password secret for email and/or Wi-Fi and I understand that it is my responsibility to maintain its secrecy and I assume full responsibility for the same from the moment the password is given to me.
10. I also understand that if an unauthorized person accesses the internet on my password, I will be called to question and would have to own responsibility for the same. I have put my signature onto this application form to acknowledge this accountability/responsibility. I have read and understood the instructions. I am attaching a self-attested copy of my ID card with photo issued by the H.P.University, Shimla, which is valid for the next 6 months at-least.

Verified by

(Signature of the applicant with date)

Reporting Officer with date and SEAL.

***SECTION II: Verification by HOD (Office purpose only)***

I certify that all the information provided above is correct. I recommend/Not recommend for his/her Wi-Fi user ID in the H.P.University, Shimla Campus for the period upto.....(please mention date).

HOD/Director/Chairperson/Registrar (with Stamp)

**Section III: Incharge CWOFN (Wi-Fi Control Room), HPU, Shimla (Official Use)**

User ID Assigned : \_\_\_\_\_ password : \_\_\_\_\_ Signature (Tech Engg)/date  
Incharge- CWOFN